You should have the following documents:

A picture ID. A driver license or state-issued identification card is acceptable.
A copy of a training document or other certificate* that confirms that you are proficient with a firearm.
A personal check, cashier's check, or money order for your payment. You may also pay by cash, credit card or debit card. Please note: If paying by credit card, our third-party payment processor will charge a 2.5% convenience fee.
If you have ever been arrested, you should bring with you certified copies of the court documentation reflecting final disposition of the charge (s) filed against you.
If you were born outside of the United States, or if you are a permanent legal resident alien, you will need to bring official documentation with you that confirms your citizenship status.
Please review eligibility information concerning citizenship requirements.
Concealed Weapons Permits are processed Monday through Friday 8:00 am to 4:00 pm at the Main Office Only. No appointment necessary